

**CAMFED TANZANIA**

**PREQUALIFICATION OF SUPPLIERS FOR PROVISION OF GOODS AND SERVICES FOR THE YEAR 2022/2023**

**Background**

Campaign for Female Education (CAMFED) is an international non-governmental, non-profit organization whose mission is to eradicate poverty in Africa through the education of girls and the empowerment of young women. CAMFED programs operate in Zimbabwe, Zambia, Ghana, Tanzania and Malawi.

In Tanzania, CAMFED started operation in 2006 and it has programmes in 33 district councils in 10 regions **(Dar es Salaam, Pwani, Tanga, Morogoro, Iringa, Dodoma, Singida, Tabora, Shinyanga and Mwanza)** where it works directly with 493 secondary schools and 365 primary schools.

CAMFED invites application from eligible, competent and qualified manufacturers/suppliers/vendors and service providers to apply for Prequalification for provision of goods and services as listed below:

**Proposed list of services and goods for 2022/23 suppliers pre-qualification**

|  |  |
| --- | --- |
| Lot number | **Description of Goods/Service** |
| 1 | Air conditioners |
| 2 | Air conditioners repairs and services |
| 3 | Air ticketing services – Domestic and International |
| 4 | Catering Services |
| 5 | Clean water supply |
| 6 | Clearing and forwarding |
| 7 | Design, supply, installation and maintenance of solar power systems |
| 8 | Electrical appliances (Microwaves, Juicer, Fridge, water dispenser) |
| 9 | Electrical maintenance service |
| 10 | Firefighting service |
| 11 | Furniture and Fittings |
| 12 | Generator repairs and Services |
| 13 | Generators |
| 14 | Groceries and kitchen items |
| 15 | Group life Insurance |
| 16 | Hygiene services (soap and hand sanitizer dispensers, hand dryers, air care and purification, feminine hygiene units, toilet paper dispensers) |
| 17 | Legal Services |
| 18 | Medical Insurance |
| 19 | Mobile phone services (airtime, internet bundles etc) |
| 20 | Motor Vehicle Accessories including tires and related accessories/service (fixing, alignment and balancing) |
| 21 | Motor vehicle fuel and lubricants |
| 23 | Motor Vehicles repair and maintenance services. |
| 24 | New cars |
| 25 | Plumbing services |
| 26 | Property and vehicles Insurance |
| 27 | Security services |
| 28 | Service and maintenance of firefighting equipment |
| 29 | Stationery and Office Supplies (Cartridges, ream papers, notebooks, counter books, pen and other related stationery items) |
| 30 | Supply of personal protective equipment (sanitizers, face masks) |
| 31 | Mass communication services (magazine, newspapers, blogs, radio, TV) |
| 32 | Note taking and Reporting |
| 33 | Translation services such as book and manuals |
| 34 | Videography, documentary, filming and photography |
| 35 | Accounting service including soft wares, payroll |
| 36 | Auditing service |
| 37 | ICT equipment (Computers, printers, mobile phones, software and hardware) |
| 38 | Internet service |
| 39 | Service and Maintenance of ICT equipment |
| 40 | Cargo transportation |
| 41 | Conference facilities |
| 42 | Courier services-Local and International |
| 43 | Hotels and lodges |
| 44 | Printing services (books, promotional materials) |
| 45 | Vehicle hiring services |
| 46 | Bicycles |
| 47 | Blankets |
| 48 | Counter books |
| 49 | Mattresses |
| 50 | Mosquito nets |
| 51 | Sanitary pads  |
| 52 | Shoes for students |
| 53 | Solar lamp for students |
| 54 | Value addition training services |
| 55 | Audio Visual services  |

**QUALIFICATION REQUIREMENTS**

Interested suppliers are advised to include the following in their applications:

1. Brief overview of the company and key staff (Company Profile) including physical business address.
2. Latest Business Registration Certificate or Certificate of Incorporation.
3. Latest Copy of TIN and VAT registration certificates and evidence of tax compliance (Tax
4. Clearance Certificate).
5. Written endorsement of at least recently three reputable customers dealt with for the past 2 years other than CAMFED Tanzania.
6. Operating licenses / certificates for the services or goods which require such.
7. Bank details (Name of bank, branch, account name and account number).

**APPLICATION PROCEDURE**

Eligible suppliers with the mentioned criteria and requirements are requested to:

a) Submit one application for each lot they are applying for. If a supplier is applying for two different lots, each lot should have a separate application document with supporting evidence specifically for that lot.

b) Interested, eligible suppliers should email their electronic quote via email to procurement department at supplierstz@camfed.org

d) Applicants will not be required to pay any fee for any service category applied at CAMFED Tanzania office.

e) Existing suppliers who wish to be considered for the new list of suppliers are also required to submit their application for pre-qualification.

f) Applicants will not be required to protect their submitted documents with password.

**Send your application to below details:**

**Procurement Committee**

**CAMFED Tanzania**

**P.O. Box No. 33835**

**Dar es Salaam**

**The deadline for the submission is 1600hrs East Africa Time on Wednesday 27th July 2022. All tenders should be electronically submitted to** supplierstz@camfed.org